



**Commission scolaire francophone  
Territoires du Nord-Ouest**

*L'école francophone, l'avantage par excellence*

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### **3. GOVERNANCE PROCESS**

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#### **3.3 AUTHORITY AND ACCOUNTABILITY**

RESOLUTION NO.: 1617-RO-11-07  
APPROVAL DATE: 2017-09-18  
REVIEW DATE:

*The mandated authority and accountability of the Commission scolaire francophone des Territoires du Nord-Ouest (CSFTNO) are set out in sections 117 and 118 of the Education Act of the Northwest Territories and in the Commission scolaire francophone, Territoires du Nord-Ouest Regulations. Under these provisions, the CSFTNO has the exclusive right to deliver French first-language education programs to eligible students residing within its area of jurisdiction. The French-language program is separate from the English-language program and the immersion program.*

- 3.3.1 All of the authority of the CSFTNO is linked to its actions as a corporate entity. Accordingly, the trustees exercise their authority only when voting on resolutions adopted at formal meetings.
- 3.3.2 Trustees have authority only if such accountability has been conferred by the CSFTNO through a policy or following a resolution adopted by the Board of Trustees.
- 3.3.3 Although the CSFTNO strongly encourages its trustees to keep abreast of all aspects of school operations, it is agreed that trustees shall:
- Submit any matters or situations that are not already provided for in the CSFTNO's policies and by-laws to a meeting of the Board of Trustees for discussion and appropriate action.
  - Submit strictly administrative matters to the CSFTNO Superintendent.
  - Support the Superintendent in the performance of his or her duties by providing advice and recommendations based on their personal judgment as trustees, their experience in the business community, their profession and their knowledge of the environment and/or community.
- 3.3.4 To fulfil its fiduciary obligations on behalf of the people it represents, the Board of Trustees shall adopt and continuously assess policies that serve to guide the administrative process and governance.

In view of its accountability, the Board of Trustees understands its tasks as follows:

3.3.5 Providing linkage between the organization and the people it represents.

3.3.6 Writing governance policies that, at the broadest levels, address each organizational decision-making category as follows:

- (a) Ends: specification of the products, impacts, benefits, anticipated outcomes and their relative worth for recipients of the organization (what good for which recipients at what cost).
- (b) Governance process: specification of how the Board of Trustees conceives, carries out and monitors its own task.
- (c) Board of Trustee-Superintendent relationship:
  - hiring the Superintendent;
  - how power is delegated and its proper use;
  - the Superintendent's role, authority and accountability
  - monitoring Superintendent performance on Ends and Executive Limitations
- (d) Executive limitations: specification of the constraints on executive authority within which all executive activity and decisions must take place.

3.3.7 Establishing an annual agenda that completes a review of Ends policies annually and continually improves Board performance through Board education and enriched input and deliberations. This agenda shall consist of four parts:

- (a) Evaluation of Board of Trustee performance
- (b) Orientation of new members
- (c) Continuing education of members based on identified topics
- (d) Annual schedule of Board of Trustee activities